

Additional information

Application Process and Requirements for Participation

To apply for the Leadership Development Institute, applicants must submit:

1. A letter of recommendation. The letter should be from the applicant's immediate supervisor or from the applicant's Principal/Director/Superintendent/Vice President stating:
 - a. Their commitment and support for the applicant to attend **all scheduled** meetings (sub cost will **NOT** be covered by LDI).
 - b. Why the applicant is a strong candidate for the Leadership Development Institute.
2. A Current Resume
3. A cover letter stating why you want to participate in the Leadership Development Institute. Include your contact information for work and home, including your email address.
4. A completed Leadership Development Institute Registration Form.

**applications may be submitted by email to pwatters@bcoe.org*

Participants are required to attend and participate in all required Institute functions (14 days total) and to complete all assignments to earn the CDE certificate of completion.

Hotel, transportation and meal expenses are covered by the California Department of Education.

Institute Registration Form

Name _____

Organization _____

Home Address _____
Street (P.O. Box)

City, State, Zip

Work Address _____
Street (P.O. Box)

City, State, Zip

Phone: Home _____

Email _____

Return by June 28,

2018 via email to:

Paul Watters
pwatters@bcoe.org

For more information contact:

Clay Mitchell
cmitchel@cde.ca.gov
(916) 445-5568

Paul Watters
pwatters@bcoe.org
(530) 879-7462

2018-2019 Leadership Development Institute

*For Aspiring and New
CTE Leaders*

*Participants must attend all 14
days (2 day event each month in
Sacramento)*

Tentative Dates

September 27 & 28, 2018

October 25 & 26, 2018

November 29 & 30, 2018

January 17 & 18, 2019

February 14 & 15, 2019

March 6 & 7, 2018

(Following Ed for Careers)

April 25 & 26, 2018

Presented by

**California Department of
Education
&**

**The Butte County Office of
Education**



Developing Future Leadership in CTE

Retiring CTE administrators in the K-12 and community college systems along with new program standards and expectations have created a **“leadership gap”** in Career Technical Education. New CTE leaders need to be prepared to meet the multiple challenges of providing industry standard career technical preparation programs while utilizing CTE/academic integrated instructional methodology and connecting STEM concepts to real world applications. No small task indeed, but we know that focused training that prepares individuals to be effective team leaders accessing the most current information provides the foundation for successful program management. Challenges of ever changing budgets and funding sources, partnership building, infusing technology, demands of accountability and the pressure to compete academically across the globe could seem overwhelming.



However, the application of research based leadership principles along with hands on team performance strategies offers viable solutions to the challenges facing education today and specifically Career Technical Education. The Leadership Development Institute (LDI) will assist individuals in developing competencies as a leader and manager. The overarching LDI theme is quality leadership utilizing proven individual and team performance strategy. Individuals selected to participate in this professional development series will actively prepare for and practice various management roles, apply learned concepts to present day challenges and develop specific knowledge and skills related to management of CTE and integrated instructional programs.

Professional Development Modules: Leadership

Training days are broken into Professional Development Modules (PDMs). The **Leadership** module examines traits of effective leaders and reviews models of effective leadership with a focus that reduces the chance of Big Mistakes that harm careers and discourage new leaders. Leadership serves as the umbrella for all of the training modules and will include major examination of school culture, change and politics. All too often these are areas left to leaders to “learn” as they enter leadership roles. Knowledge of the elements of quality **Curriculum and Instruction** is essential if one is to lead in an educational institution.

Content Standards, Course Development and Approval, State and Local Curriculum guidelines and requirements, **Local Board** actions, **Supervision of Human Resources, and Instructional Improvement** are additional focused modules directly connected to leadership and team performance. Other content areas include Effective Meetings, Fiscal Resource Management, Legislative Activities, Community and Public Relations, STEM, California Partnership Academies and CCPT, Organizational Governance Structures, Articulation, UC a-g course approval, Secondary-Post Secondary Partnerships, Program Marketing, Professional Organizations and more.

Upon completion of the multi day LDI training, participants are prepared to provide positive leadership for an array of educational organizations.

